

Baxi Contractor Installation Checklist



Baxi Luna HT 380/1.330/300 Suggested Annual Service

Owner Information:

Name: _____ Phone: _____
 Street: _____ Email: _____
 City: _____ State/Prov: _____ Zip / Postal Code _____

✓ Please check each item after it is completed, providing data as noted.

<input type="checkbox"/> 1	Disconnect power supply and protect the PC board from moisture
<input type="checkbox"/> 2	Using a digital manometer, check incoming gas pressure at gas regulator
<input type="checkbox"/> 3	Using a digital manometer, check pressure at bottom of gas valve
<input type="checkbox"/> 4	Check gas line size & length – minimum 3/4" diameter
<input type="checkbox"/> 5	Isolate & drain boiler, check expansion tank pressure
<input type="checkbox"/> 6	Check that the Pressure Relief Valve is properly oriented in a vertical position beneath the boiler
<input type="checkbox"/> 7	Check the water inlet screen in the black-handled isolation valve, clean if necessary
<input type="checkbox"/> 8	Check the water inlet screen in the inlet manifold, clean if necessary
<input type="checkbox"/> 9	Check the Central Heat return screen in the blue-handled isolation valve
<input type="checkbox"/> 10	Check venting type, length, installation and condition
<input type="checkbox"/> 11	Venting should be pitched toward boiler
<input type="checkbox"/> 12	Remove the combustion chamber cover, inspect and clean if necessary
<input type="checkbox"/> 13	Observe the condition of the rear blast board, replace if cracked or damaged
<input type="checkbox"/> 14	Verify spark gaps and condition of ignition electrode & flame sensor
<input type="checkbox"/> 15	Check the boiler condensate trap, remove and clean if needed – re-prime trap
<input type="checkbox"/> 16	Refill the boiler and purge all air from system
<input type="checkbox"/> 17	Power boiler back on
<input type="checkbox"/> 18	Verify the polarity and ground of the power supply
<input type="checkbox"/> 19	Check incoming power to spark generator - minimum 30v
<input type="checkbox"/> 20	Fire boiler and put it into set function
<input type="checkbox"/> 21	Check CO2 and CO levels with a digital combustion analyzer – adjust if needed
<input type="checkbox"/> 22	Using the QAA73 controller, verify proper LP conversion (if appropriate)
<input type="checkbox"/> 23	Verify that the internal pump is set to the highest speed setting

Installer Information:

Baxi Certified Installer Name: _____
 Installer Company Name: _____
 Baxi Certificate #: _____
 Installer Company Address: _____
 Phone Number: _____
 Email Address: _____
 Baxi Distributor Name: _____
 Date Baxi Unit Purchased: _____
 Baxi Unit Model: _____
 Baxi Unit Serial Number: _____
 Baxi Installer Signature: _____
 Date Baxi Unit Commissioned: _____

BAXI N.A., PO BOX 4729, Utica, NY 13504

Fax: 1 866 432 7329 Baxi Technical Hotline: 1 844 422 9462 Email: technicalsupport@baxiboilers.com

Baxi Technical Information is available 24/7 on the Dealer Portal section of www.baxiboilers.com